

## FALL 2009 SEMESTER BILLING INFORMATION

### PAYMENT OF BILLS:

You may review your billing statement by using the Secure Login to Banner Self-Service.

- **Fall Semester Bills are due on or before August 7, 2009**

- Include the College ID number (L-----) in the memo portion of your check.
- Payments made **PRIOR TO August 7, 2009** should be mailed to the Philadelphia address noted on top of the billing statement.
- Payments made **AFTER AUGUST 7, 2009** should be mailed to Lafayette College, Controller's Office, 730 High Street, Easton PA 18042-1779.
- TuitionPay is an installment payment plan. For information on this payment plan, go to **tuitionpay.salliemae.com**. If your TuitionPay contract is in place, 50% of the contract will be credited to the fall semester bill.

**Please note the following:**

- The College does not accept credit or debit cards.
- Only the Controller's Office can review accounts for payment issues.
- A \$300 late charge will be assessed on a student account, and access to the student's class schedule will be denied if the fall semester billing is not settled by the due date.

**FINANCIAL AID:** Applications for financial aid must be made each academic year for all grants, loans, etc.

- **Memo Items On Bill:**

- Memo items can only be deducted from Current Billed Balance if all required documents (loan application, FAFSA, Profile, etc.) have been completed.
- If you received a HELP loan, 50% will be credited in the fall semester billing, and the second half will appear as a credit on the spring semester billing.
- If any financial aid that you applied for does not appear as either a direct credit on the bill or noted in the Memo Items section (for anticipated credit), information regarding the status of the application(s) can be found on the student's Banner Self Service account.
- For all federal programs, grants and loans, 50% of the funds will be disbursed each semester. Please take this into consideration when calculating the balance due.

**REFUND POLICY** – Information on the College's refund policy can be found at the financial aid web site, [www.lafayette.edu/admissions/finaid/index.html](http://www.lafayette.edu/admissions/finaid/index.html), and choosing Refund Policy

**HEALTH INSURANCE** – Please see Parents Handbook, Financial Policies and Services, <http://www.lafayette.edu/community/parents/>.

- **Students are required** to carry health insurance while attending Lafayette College.
- **Athletes must enroll** in some type of health insurance plan, through either the College plan or a family plan.
- **International students must enroll** in the College's Student Health Insurance Plan or have proof of comparable coverage. Proof of comparable coverage (from August 1 thru July 31) must be presented in person to the Controller's Office or students will be billed for the College's Student Health Insurance Plan.

### **NUMBERS TO CALL:**

• Student Billing:	(610) 330-5145 or (610) 330-5138	• Security and Safety:	(610) 330-5851
• Financial Aid:	(610) 330-5055	• Bailey Health Center:	(610) 330-5001
• Student Residence:	(610) 330-5335	• Plant Operations:	(610) 330-5857